

SIJHSAA  
REGIONAL HOST INFORMATION  
GIRLS & BOYS BASKETBALL (Updated 11-15-23)

1. **Financial:**

- A. **Financial Report Form:** This form is found on the SIJHSAA Website. Please complete and return the report and your check to the SIJHSAA within 15 days of the conclusion of your tournament.
- B. **Game Ball:** Regional hosts will receive a Rawlings basketball at no charge from your regional organizer. [Rawlings CNTR295-SIJHSAA (boys) / Rawlings CNTR285-SIJHSAA (girls)]
- C. **Admission Prices:**  
Students (K-8) \$2  
Adults (High School Students and above) \$3  
\*It is suggested that the gates open 1 hour before the games start.
- D. **Passes:** The only passes that will be honored are SIJHSAA Board of Control Member Passes or Steering Committee Member Passes.  
\*All other passes aren't honored.
- E. **Pass Gate List:** (Make sure participating schools dressed players, cheerleaders in uniform, coaches, administrators, and athletic directors are admitted at no charge)

2. **TOURNAMENT PLANNING:**

- A. **Playing Dates:** Playing dates should be communicated to all participating teams. Stay within your regional window that is listed on your regional groupings page.
- B. **Brackets:** Brackets may be found on the SIJHSAA Website to formulate your tournament.  
\*Top team of the bracket is home team.
- C. **Tournament Time Schedule:**
  - 1. It is typical to schedule games 1 hour and 15 minutes apart.
  - 2. All games consist of 7 minutes periods.
  - 3. Overtime periods length - 3 minutes.
  - 4. Warm-up period typically 10-15 minutes.
  - 5. Halftime periods 10 minutes.
  - 6. Mercy Rule will be used starting in the 4<sup>th</sup> quarter of games.  
(Have copies of the Mercy Rule at the scorers table)
- D. **Playing Floor:**
  - 1. A 28ft coaching box must be marked on your floor.  
(End line to 28 ft. on side of court benches are located)
  - 2. An X should be placed on the floor in front of your scorer, but off the playing floor for substitutions.
- E. **Bench Officials:** It is very important to have reliable personnel at the bench as your official scorer and timer. **The official scorer must wear a black and striped vest or shirt. (NFHS Rule 2-11-11)**  
The official scorer and timer should be at the bench no later than 20 minutes before the game begins.  
\*It is suggested that the official scorer and timer for regional games be at least 18 years of age.

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**3. TOURNAMENT POLICIES:**

- A. **Banners, Signs, Noise Makers, etc.:** Please read over SIJHSAA By Law Article IV-Sec. 7. Banners, signs, shakers, noisemakers, etc. are prohibited. Such devices obstruct the view of spectators, are unsightly, and in many instances may become safety hazards.
- B. **“Mercy Rule”:** The SIJHSAA has adopted the rule for use in the basketball state series. (Have copies at the scorers table)
- C. **Rawlings Advertising:** If programs are produced, the Rawlings Advertisement should be included in the program.
- D. **Cheerleaders:** A maximum of 15 cheerleaders may be in uniform. During live ball times, only 8 cheerleaders may be standing to cheer. Mascots count as one of the 8 standing during live ball times.
- E. **Ejections:** If a player, coach, or fan is ejected from a contest for unsportsmanlike conduct, the host of the regional is responsible to complete the Unsportsmanlike Conduct Form. Please email it to SIJHSAA Administrative Assistant – Wes Choate no later than 10am on the day following the ejection.  
([wchoate59@gmail.com](mailto:wchoate59@gmail.com) / 618-201-9490)
- F. **Uniforms:** Note: Shorts may be rolled up to allow for a better fitting uniform. Strings must be tucked in to the shorts, pants, or skirts.

**4. PA & AWARDS:**

- A. **Rawlings “Official Ball of the SIJHSAA” Announcement:** If a PA System is used, the Rawlings Ball Announcement must be read one(1) time per game.
- B. **Starting Lineup Sheet:** If a PA System is used the SIJHSAA provides a sportsmanship announcement to read previous to the starting starting lineups.
- C. **Regional Championship Plaque:** The regional championship plaque should be presented at the conclusion of the championship game.  
\*Your Regional Organizer will have the regional plaque.

**5. OFFICIALS:**

- A. **Hiring:** It is the regional host’s responsibility to contract officials.
  - 1. Officials must be registered by the Illinois High School Assn.  
\*Check IHSA licensing on the SIJHSAA Website with your School Id and Password.
  - 2. Make sure that the officials that you are hiring are approved by all teams in your regional.
  - 3. Preferably, no officials hired should have an affiliation with any of the participating schools. (ie.-children attending school, employee of the district, etc.)
  - 4. 2 man officiating crews will be used at the regional level.
- B. **Payment:** Regional officials should be paid \$65.00 each for each game.
- C. **Pre-Game Meeting:** Please remind your officials that it is required that a pre-game meeting be held with the head coaches, captains, and officials.

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**6. REPORTING REGIONAL RESULTS:**

**A. Posting Scores on SIJHSAA Website:** The regional host will be responsible for the posting of winners and scores on the SIJHSAA Website. Instructions on how to do this are posted on the SIJHSAA Website.

\*This should be done ASAP after the conclusion of games.

\*If any problems exist – contact:

SIJHSAA Computer Tech.-Geff Pursell ([geff@americana.com](mailto:geff@americana.com))

618-267-9009

**B. Once scores are posted, they will appear on the SIJHSAA Website.**

([www.sijhsaa.com](http://www.sijhsaa.com))

\*Any questions – contact me.

Greg Hale, Executive Director

SIJHSAA

618-318-2091 (Cell) / 618-357-2985 (Office)

618-357-2987 (Fax)

[sijhsaa@gmail.com](mailto:sijhsaa@gmail.com) (E-Mail)

\*\*The following forms you will need can be found on the SIJHSAA Website.

([www.sijhsaa.com](http://www.sijhsaa.com))

-Regional Financial Report Form (Reg. Org. and Hosting Section)

-Blank Brackets (Reg. Org. and Hosting Section)

-By Law Article IV-Sec. 7 (Banners, Noisemakers, Signs, etc...)

(Reg. Org. and Hosting Section)

-Basketball Mercy Rule (Sport Rules Section)

-Rawlings Advertisement (Programs) (Forms and Documents Section)

-Rawlings Official Ball Announcement (1 time per game) (Forms Documents Section)

-Unsportsmanlike Conduct Form (Sportsmanship Section)

-2024 Rend Lake College State Tournament Information Sheet

-SIJHSAA Basketball Regulations 2023-2024 (Sport Rules Section)

-Public Address Announcements (Reg. Org. and Hosting Section)

-NFHS Equipment Apparel Specifications 2020-21 (Sport Rules Section)

-NFHS Basketball Rule Changes 2023-2024 (Sport Rules Section)

-Eligibility Sheets (Forms and Documents Section)

-SIJHSAA By Laws (Administrative – By Laws Section)

-Instructions on posting Regional Brackets and Scores (Reg. Org. and Hosting Section)

([www.sijhsaa.com](http://www.sijhsaa.com)) Under the Latest News Section

-Regional Groupings

-State Tournament Brackets