

SIJHSAA
VOLLEYBALL REGIONAL HOST INFORMATION
(Updated 11-20-24)

1. Financial:

- A. **Financial Report Form:** This form is found on the SIJHSAA Website. Please complete and return the report and your check to the SIJHSAA within 15 days of the conclusion of your tournament.
- B. **Game Ball:** Regional hosts will receive (2) Mikasa volleyballs at no charge from your regional organizer. (Mikasa Model Number: VQ2000 / Royal-Black-White)
- C. **Admission Prices:**
Students (K-8) \$2
Adults (High School Students and above) \$3
*It is suggested that the gates open 1 hour before the matches start.
- D. **Passes:** The only passes that will be honored are SIJHSAA Board of Control Member Passes or Steering Committee Member Passes.
*All other passes aren't honored.
- E. **Pass Gate List:** Make sure participating schools (15) dressed players, managers, coaches, administrators, and athletic directors are admitted at no charge.

2. TOURNAMENT PLANNING:

- A. **Playing Dates:** Playing dates should be communicated to all participating teams. Stay within your regional window that is listed on your regional groupings page.
- B. **Brackets:** Brackets may be found on the SIJHSAA Website to formulate your tournament.
- C. **Tournament Time Schedule:**
 - 1. Make sure times of matches are verified by all schools and listed on the brackets of the tournament.
 - 2. Distribute all brackets, dates, and times to all participating schools.
 - 3. It is suggested that 1-hour is allotted for each match.
- E. **Bench Officials:** It is very important to have reliable personnel at the bench as your official scorer and timer.
 - 1. The official scorer and timer should be at the bench no later than 20 minutes before the game begins.
 - 2. It is suggested the official scorer and timer be 18 yrs. of age.
 - 3. The Official Scorer must wear a black/white striped official's shirt.
- F. **Warm-up Time:** For the state series are 3-3-3-2 for the first game of an evening and 2-2-2-1 thereafter.
*The host of the regional should provide (2) ball carts with a minimum of 15 inflated balls for warm-up.
- G. **Scoring:** Shall be 25, 25, and 15 points per contest.

3. TOURNAMENT POLICIES:

- A. **Banners, Signs, Noise Makers, etc.:** Please read over SIJHSAA By Law Article IV-Sec. 7. Banners, signs, shakers, noisemakers, etc. are prohibited. Such devices obstruct the view of spectators, are unsightly, and in many instances may become safety hazards.
- B. **Mikasa Advertising:** If programs are produced, the Mikasa Advertisement should be included in the program.
- C. **Ejections:** If a player, coach, or fan is ejected from a contest for unsportsmanlike conduct, the host of the regional is responsible to complete the Unsportsmanlike Conduct Form. Please email it Tracy Lauderdale, Associate Director-SIJHSAA, no later than 10am of the day following the ejection. (tlauderdale@sijhsaa.com / 618-920-9963)
- D. **Uniforms:** Uniforms and numbers placement on the uniforms may vary from the IHSA rules. Like uniforms are acceptable with the libero being a different color. If you use a libero – your team must provide a libero tracker.
- E. **Roster of 15 players:** This must be completed and turned into the regional host before your first match of the tournament. This list contains the no more than (15) players. After the first match a team plays, the list may not be altered. If an eligibility issue arises, you must produce an eligibility sheet.

4. PA & AWARDS:

- A. **Mikasa “Official Ball of the SIJHSAA” Announcement:** If a PA System is used, the Mikasa Ball Announcement must be read one(1) time per match.
- B. **Starting Lineup Sheet:** If a PA System is used the SIJHSAA provides a sportsmanship announcement to read previous to the starting starting lineups.
- C. **Regional Championship Plaque:** The regional championship plaque should be presented at the conclusion of the championship game.
*Your Regional Organizer will have the regional plaque.

5. OFFICIALS:

- A. **Hiring:** It is the regional host’s responsibility to contract officials.
 - 1. Officials must be licensed by the Illinois High School Association.
*Check IHSA licensing on the SIJHSAA Website with your user id. and password.
 - 2. Make sure that the officials that you are hiring are approved by all teams in your regional.
 - 3. Preferably, no officials hired should have an affiliation with any of the participating schools. (ie.-children attending school, employee of the district, etc.)

4. 2 man officiating crews will be used at the regional level.
- B. **Officials Payment:** Regional officials pay schedule is on the Regional Financial Report Form. (\$55-1 match/\$75-2 matches / \$110-3 matches/\$130-4 matches in a night)

6. REPORTING REGIONAL RESULTS:

- A. **Posting Results on the SIJHSAA Website:** The regional host will be responsible for the posting of winners and scores on the SIJHSAA Website. Instructions on how to do this are posted on the SIJHSAA Website. (Regional Organization and Host Instructions for Website)
*This should be done ASAP after the conclusion of matches.

*If any problems exist - contact:
SIJHSAA Computer Tech.-Allyson Moisan
(allyson@americana.com / 618-740-0518)

- B. Once scores are posted, they will appear on the SIJHSAA Website.
(www.sijhsaa.com / Volleyball / Regional Brackets & Results)

*Any questions - contact:
Wes Choate, Executive Director
SIJHSAA
618-201-9490(cell)
wchoate59@gmail.com (e-mail)

****The following forms you will need can be found on the SIJHSAA Website.**
(www.sijhsaa.com) (Volleyball / State Series / Documents & Links)

- Volleyball Calendar
- Participating Schools - Class Splits
- Regional Assignments
- State Tournament Brackets
- Unsportsmanlike Conduct Ejections Form
- Enough is Enough Signs (Unsportsmanlike Conduct Ejection Penalties)
- Regional Organizers & Host Instructions for Website
- Sportsmanlike Public Address Announcements
- Encourage Good Sportsmanship Signs
- Eligibility List for all SIJHSAA Sponsored Athletic Events
- Regional Financial Report Forms for All Sports
- MIKASA PA Announcements for State Series Games
- MIKASA Advertising Graphic
- Volleyball Starting Line-up Sheet
- Libero Tracker Sheet
- Regional Brackets
- Regional Host Information (2025)
- SIJHSAA By Law Article VI - Section 7 (noisemakers, shakers, etc.)
- Rules & Regulations (multiple files)