

SIJHSAA
REGIONAL HOST INFORMATION
GIRLS & BOYS BASKETBALL (Updated 10-31-19)

1. Financial:

- A. **Financial Report Form:** This form is found on the SIJHSAA Website. Please complete and return the report and your check to the SIJHSAA within 15 days of the conclusion of your tournament.
- B. **Game Ball:** Regional hosts will receive a Rawlings basketball at no charge from your regional organizer. [Rawlings CNTR295-SIJHSAA (boys) / Rawlings CNTR285-SIJHSAA (girls)]
- C. **Admission Prices:**
Students (K-8) \$2
Adults (High School Students and above) \$3
*It is suggested that the gates open 1 hour before the games start.
- D. **Passes:** The only passes that will be honored are SIJHSAA Board of Control Member Passes or Steering Committee Member Passes.
*All other passes aren't honored.
- E. **Pass Gate List:** (Make sure participating schools dressed players, cheerleaders in uniform, coaches, administrators, and athletic directors are admitted at no charge/a pass gate list form is on the website if needed)

2. TOURNAMENT PLANNING:

- A. **Playing Dates:** Playing dates should be communicated to all participating teams. Stay within your regional window that is listed on your regional groupings page.
- B. **Brackets:** Brackets may be found on the SIJHSAA Website to formulate your tournament.
*Top team of the bracket is home team.
- C. **Tournament Time Schedule:**
 - 1. It is typical to schedule games 1 hour and 15 minutes apart.
 - 2. All games consist of 7 minutes periods.
 - 3. Overtime periods length - 3 minutes.
 - 4. Warm-up period typically 15 minutes.
 - 5. Halftime periods 10 minutes.
- D. **Playing Floor:**
 - 1. A 28ft coaching box must be marked on your floor.
(End line to 28 ft. on side of court benches are located)
 - 2. An X should be placed on the floor in front of your scorer, but off the playing floor for substitutions.
- E. **Bench Officials:** It is very important to have reliable personnel at the bench as your official scorer and timer. **The official scorer must wear a black and striped vest or shirt. (NFHS Rule 2-11-11)** The official scorer and timer should be at the bench no later than 20 minutes before the game begins.

*It is suggested that the official scorer and timer for regional games be at least 16 years of age.

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3. TOURNAMENT POLICIES:

- A. **Banners, Signs, Noise Makers, etc.:** Please read over SIJHSAA By Law Article IV-Sec. 7. Banners, signs, shakers, noisemakers, etc. are prohibited. Such devices obstruct the view of spectators, are unsightly, and in many instances may become safety hazards.
- B. **"Mercy Rule":** The SIJHSAA has adopted the rule in the basketball state series.
- C. **Rawlings Advertising:** If programs are produced, the Rawlings Advertisement should be included in the program.
- D. **Cheerleaders:** A maximum of 15 cheerleaders may be in uniform. During live ball times, only 8 cheerleaders may be standing to cheer. Mascots count as one of the 8 standing during live ball times.
- E. **Ejections:** If a player, coach, or fan is ejected from a contest for unsportsmanlike conduct, the host of the regional is responsible to complete the Unsportsmanlike Conduct Form. Please fax or e-mail it to my office no later than 10am of the day following the ejection. [sijhsaa@gmail.com (e-mail) / 618-357-2987 (fax)]
- F. **Uniforms:** Note: Shorts may be rolled up to allow for a better fitting uniform. Strings must be tucked in to the shorts, pants, or skirts.

4. PA & AWARDS:

- A. **Rawlings "Official Ball of the SIJHSAA" Announcement:** If a PA System is used, the Rawlings Ball Announcement must be read one(1) time per game.
- B. **Starting Lineup Sheet:** If a PA System is used the SIJHSAA provides a sportsmanship announcement to read previous to the starting starting lineups.
- C. **Regional Championship Trophy:** The regional championship trophy should be presented at the conclusion of the championship game.
*Your Regional Organizer will have the regional trophy.

5. OFFICIALS:

- A. **Hiring:** It is the regional host's responsibility to contract officials.
 - 1. Officials must be registered by the Illinois High School Association.
*Check IHSA licensing on the SIJHSAA Website with your user id. and password.
 - 2. Make sure that the officials that you are hiring are approved by all teams in your regional.
 - 3. Preferably, no officials hired should have an affiliation with any of the participating schools. (ie.-children attending school, employee of the district, etc.)
 - 4. 2 man officiating crews will be used at the regional level.
- B. **Payment:** Regional officials should be paid \$55.00 each for each game.
- C. **Pre-Game Meeting:** Please remind your officials that it is required

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that a pre-game meeting be held with the head coaches, captains, and officials.

6. REPORTING REGIONAL RESULTS:

A. **Posting Scores on SIJHSAA Website:** This year the regional host will be responsible for the posting of winners and scores on the SIJHSAA Website. Instructions on how to do this are posted on the SIJHSAA Website. ([www.sijhsaa.com/administrative/forms and documents/regional hosting](http://www.sijhsaa.com/administrative/forms_and_documents/regional_hosting))

*This should be done ASAP after the conclusion of games.

*If any problems exist - contact:

SIJHSAA Computer Tech.-Geff Pursell (geff@americana.com)

618-267-9009

B. Once scores are posted, they will appear on the SIJHSAA Website. (www.sijhsaa.com)

*Any questions - contact me.

Greg Hale, Executive Director

SIJHSAA

618-318-2091 (Cell) / 618-357-2985 (Office)

618-357-2987 (Fax)

sijhsaa@gmail.com (E-Mail)

**The following forms you will need can be found on the SIJHSAA Website.

([www.sijhsaa.com/administrative/forms and documents](http://www.sijhsaa.com/administrative/forms_and_documents))

-Regional Financial Report Form 201-2020

-Blank Brackets

-By Law Article IV-Sec. 7 (Banners, Noisemakers, Signs, etc...)

-Mercy Rule

-Rawlings Advertisement (Programs)

-Rawlings Official Ball Announcement (1 time per game)

-Cheerleader Policy

-Unsportsmanlike Conduct Form

-2019 Rend Lake College State Tournament Information Sheet

-SIJHSAA Basketball Regulations 2019-2020

-Public Address Announcements

-NFHS Apparel Specifications 2019-20

-NFHS Basketball Rule Changes 2019-2020

-Online State Tournament T-Shirt Pre-Order Announcement

-Eligibility Sheets

-SIJHSAA By Laws

-Instructions on posting Regional Brackets and Scores

Under the Latest News Section

-Regional Groupings

-State Tournament Brackets